



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

April 27, 2019
AGENDA ITEM #3

Approve the minutes from the
March 27, 2019 Regular Board Meeting

Strategic Plan Relevance:	Regional Mobility
Department:	Legal
Contact:	Geoffrey Petrov, General Counsel
Associated Costs:	N/A
Funding Source:	N/A
Action Requested:	Consider and act on motion to approve minutes

Summary:

Approve the attached draft minutes for the March 27, 2019 Regular Board Meeting.

Backup provided: Draft minutes, March 27, 2019 Regular Board Meeting

MINUTES

Regular Meeting of the Board of

Directors of the

CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, March 27, 2019

The meeting was held in the Mobility Authority's Lowell H. Lebermann, Jr. Board Room at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Notice of the meeting was posted March 22, 2019 online on the website of the Mobility Authority; and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849.

An archived copy of the live-streamed video of this meeting is available at:

<https://mobilityauthority.swagit.com/play/03272019-967>

1. Welcome and opening remarks by the Chairman and the members of the Board of Directors

After noting that a quorum of the Board was present, Chairman Wilkerson called the meeting to order at 9:06 a.m. with the following Board members present: David Armbrust, Mark Ayotte, John Langmore, and Nikelle Meade.

2. Opportunity for public comment

No comments were offered.

3. Welcome newly appointed Board Member and administer the oath of office

Mr. Wilkerson introduced Mike Doss, the new Board Member appointed by Williamson County to replace Frank Leffingwell, and administered the oath office. Mike Doss joined the dais after being sworn in.

Chairman Wilkerson recessed the Board Meeting and reconvened as the Audit Committee.

Audit Committee Meeting:

Nikelle Meade, Vice Chair of the Audit Committee called the Audit Committee Meeting to order at 9:11 a.m.

- A. Bill Chapman, Chief Financial Officer introduced auditor Michael O'Brien, Partner, RSM US LLP.
- B. Accept the letter of engagement for annual independent auditing services. Presentation by Michael O'Brien, Partner, RSM US LLP.

Audit Committee Vice Chair Nikelle Meade entertained a motion to accept the letter of engagement and to extend the contract with RSM US LLP.

MOTION: Accept the letter of engagement for annual independent auditing services and to extend the contract with RSM US LLP.

RESULT: Approved (Unanimous); 6-0

MOTION: John Langmore

SECONDED BY: Mark Ayotte

AYE: Wilkerson, Meade, Armbrust, Langmore, Ayotte, Doss

NAY: None.

ADOPTED AS: RESOLUTION NO. 19-010

- C. Adjourn Audit Committee.

After completing the Audit Committee, Vice Chair Nikelle Meade adjourned the Audit Committee meeting at 9:29 a.m. Chairman Wilkerson reconvened in open meeting at 9:29 a.m.

Consent Agenda

- 4. Amend the CTRMA 401(a) Plan and appoint new Plan Trustees.

ADOPTED AS: RESOLUTION NO. 19-011

- 5. Approve Work Authorization No. 17 with Kapsch TrafficCom USA to retrofit the intelligent transportation system on 183A Phases I & II.

ADOPTED AS: RESOLUTION NO. 19-012

- 6. Amend the Mobility Authority Policy Code to include toll exemptions provided by federal law.

ADOPTED AS: RESOLUTION NO. 19-013

MOTION: Approve Items No. 4 thru 6 under the consent agenda.
RESULT: Approved (Unanimous); 6-0
MOTION: Mark Ayotte
SECONDED BY: Nikelle Meade
AYE: Wilkerson, Meade, Armbrust, Langmore, Ayotte, Doss
NAY: None.

Regular Items

7. Approve the minutes from the February 27, 2019 Regular Board Meeting.

MOTION: Approve the minutes from the February 27, 2019 Regular Board Meeting.
RESULT: Approved (Unanimous); 6-0
MOTION: Nikelle Meade
SECONDED BY: Mike Doss
AYE: Wilkerson, Meade, Armbrust, Langmore, Ayotte, Doss
NAY: None.

8. Accept the financial statements for February 2019.

Mary Temple, Controller and Bill Chapman, Chief Financial Officer presented this item.

MOTION: Accept the financial statements for February 2019.
RESULT: Approved (Unanimous); 6-0
MOTION: Mark Ayotte
SECONDED BY: John Langmore
AYE: Wilkerson, Meade, Armbrust, Langmore, Ayotte, Doss
NAY: None.

ADOPTED AS: RESOLUTION NO. 19-014

9. Approve financial institutions and qualified brokers authorized to provide investment services and engage in investment transactions with the Mobility Authority and reaffirm the CTRMA investment policy.

Mary Temple, Controller presented this item.

MOTION: Approve financial institutions and qualified brokers authorized to provide investment services and engage in investment transactions with the Mobility Authority and reaffirm the CTRMA investment policy.
RESULT: Approved (Unanimous); 6-0
MOTION: John Langmore

SECONDED BY: Mike Doss
AYE: Wilkerson, Meade, Armbrust, Langmore, Ayotte, Doss
NAY: None.

ADOPTED AS: **RESOLUTION NO. 19-015**

10. Approve Supplement No. 2 to Work Authorization No. 2 with WSP USA, Inc. for general engineering consulting services associated with the 183 North Mobility Project.

Justin Word, P.E., Director of Engineering presented this item.

MOTION: Approve Supplement No. 2 to Work Authorization No. 2 with WSP USA, Inc. for general engineering consulting services associated with the 183 North Mobility Project.
RESULT: Approved (Unanimous); 6-0
MOTION: Mark Ayotte
SECONDED BY: Nikelle Meade
AYE: Wilkerson, Meade, Armbrust, Langmore, Ayotte, Doss
NAY: None.

ADOPTED AS: **RESOLUTION NO. 19-016**

11. Approve an Interlocal Agreement with Travis County for the Bliss Spillar Trailhead.

Justin Word, P.E., Director of Engineering presented this item.

MOTION: Approve an Interlocal Agreement with Travis County for the Bliss Spillar Trailhead.
RESULT: Approved (Unanimous); 6-0
MOTION: Nikelle Meade
SECONDED BY: David Armbrust
AYE: Wilkerson, Meade, Armbrust, Langmore, Ayotte, Doss
NAY: None.

ADOPTED AS: **RESOLUTION NO. 19-017**

Briefing and Reports

12. Executive Director Board Report.

A. Legislative Update.

Dee Anne Heath, Director of External Affairs, Media Relations and Michael Grimes, Partner, Imperium Public Affairs presented this item.

B. Status of Projects.

Mike Heiligenstein, Executive Director and Bill Chapman, Chief Financial Officer presented this item.

C. Upcoming County Meetings.

Mike Heiligenstein, Executive Director presented this item.

At 10:30 a.m., Chairman Wilkerson recessed the open meeting and the Board reconvened in Executive Session to deliberate the following items:

Executive Session Pursuant to Government Code, Chapter 551

- 13.** Discuss acquisition of one or more parcels or interests in real property needed for the Bergstrom Expressway (183 South) Project and related legal issues, including consideration of the use of eminent domain to condemn property, pursuant to §551.072 (Deliberation Regarding Real Property; Closed Meeting) and §551.071 (Consultation with Attorney; Closed Meeting).
- 14.** Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
- 15.** Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
- 16.** Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 11:05 a.m.

Regular Items

After confirming that no member of the public wished to address the Board, Chairman Wilkerson declared the meeting adjourned at 11:06 a.m.

- 17.** Adjourn meeting